



HAWAIKI TOWER

POLICY RESOLUTION FOR MAINTENANCE OF APARTMENT MOVABLE WINDOWS AND SLIDING GLASS DOORS

WHEREAS, the Association of Apartment Owners of Hawaiki Tower, Inc. is empowered to determine the proper maintenance of the common elements of the Association pursuant to section I., ADMINISTRATION OF THE PROJECT, of the Declaration of Community Property Regime of Hawaiki Tower.

WHEREAS, there is a need to give direction regarding the maintenance of the movable windows and sliding glass doors components in the apartment units.

WHEREAS, it is the intent that this policy be applicable to the maintenance of the movable windows and sliding glass doors until such time as this resolution is rescinded, modified, or amended by the Board of Directors.

NOW THEREFORE, BE IT RESOLVED THAT the Board of Directors adopt the following policy regarding the maintenance of the movable windows and sliding glass doors in the apartments:

It shall be the responsibility of the apartment owner to maintain the movable parts of the window and sliding glass door assemblies, including but not limited to, the hinges, latches, rollers, felt pads, gaskets, plastic closing and slide guides, all of which may or may not require periodic lubrication or exercise to maintain function of the movable window(s) and sliding glass doors.

It shall be the responsibility of the AOA Of Hawaiki Tower, Inc. to maintain the glass, casings, mullions, exterior sealants and glazing and other components, except those listed in the preceding paragraph, that fulfill the purpose of maintaining a weather-tight exterior building envelope.

CERTIFICATE OF OFFICERS

We, Patricia Kawakami and Alies Mohan, officers and directors of the Association of Apartment Owners of Hawaiki Tower, Inc., hereby certify that the foregoing Resolution was duly and regularly adopted by the Board on September 29, 2003 and passed by a unanimous vote of said Board.

IN WITNESS THEREOF, we hereto set our hand and corporate seal this **30th** day of September, 2003.

Officer: _____

Officer: _____