

**MINUTES OF THE REGULAR BOARD OF DIRECTORS' MEETING
HAWAII TOWER
DATE: November 26, 2001
Hawaiki Tower, Conference Room**

Directors Present: Sharon H. Nishi, Vice President
Patricia K. Kawakami, Secretary
Katherine Bustillos, Treasurer
Ruth Goldstein, Director
Douglas Hung, Director
Alies Mohan, Director
Dr. A.A. "Manny" Sultan, Director
Victor Sun Wei Yee, Director

Excused: D. Scott MacKinnon, President

By Invitation: Paul McCurdy, Resident Manager
Ed Robinson, Managing Agent, Hawaiiiana Management Co., Ltd.
Susan Capinia, Recording Secretary, Hawaiiiana Management Co., Ltd.

Homeowner

Guests: Ryo Fujise, Unit #2306
Norman Sosner, Unit #1009
Mr. & Mrs. Holdorff, Unit #1601

I. Call to Order

There being a quorum present, the meeting was called to order at 5:37 p.m., by Vice President Nishi.

2. Homeowner's Forum

The Board welcomed homeowners and addressed their concerns and recommendations as follows.

- ◆ Ryo Fujise, unit #2306, requested that the Board address the capacity limitation of guests and groups for the pool and barbecue area. Norman Sosner, owner unit #1009, requested that the Board address the misuse of the jacuzzi spa by infant children. The Board informed Mr. Fujise and Mr. Sosner that they are currently compiling results from the recently mailed out questionnaire and will address owners concerns and react accordingly.
- ◆ Mr. Sosner requested that the board meeting minutes be posted in a timely manner. The Board informed Mr. Sosner that a draft copy of the minutes would be circulated to board members for approval for this meeting and posted after approved.

3. Minutes of the Previous Meeting

By unanimous consent the minutes of the October 29, 2001, Regular Meeting of the Board of Directors stand approved as presented.

4. Reports

A. Resident Manager's Report

A report dated November 21, 2001 was submitted by Resident Manager McCurdy and shall be filed in the office of Hawaiiiana Management.

- ◆ Pre-existing Deadbolts: Resident Manager McCurdy informed the Board that 5 units currently have deadbolts installed on them. The Board discussed the matter and requested that Brett Hill inspect the deadbolts to see if the deadbolt placement specifications match the approved vertical and horizontal deadbolt placement specifications for Hawaiki Tower. The Board requested that an article regarding deadbolt installation be included in the next newsletter.

B. Treasurer Report

A report dated November 20, 2001, was submitted by Treasurer Katherine Bustillos and shall be filed in the office of Hawaiiiana Management. By unanimous consent the Board moved to accept the October 2001 financial statements, subject to audit. The Management Executive gave a brief report on the financials.

C. Committee Reports

A. Budget & Finance-No report was presented.

B. Building & Grounds – The minutes of the October 28 and 30, 2001 meetings, and a discrepancy list and a status of on-going issues, both dated November 20, 2001 were submitted by the Building & Grounds Committee and shall be filed in the office of Hawaiiiana Management. The Building & Grounds Committee informed the Board to discard the incomplete information of the questionnaire that was included by mistake in the reporting to the Board, and the completed reporting shall be informed to the Board later. The Board discussed the following items:

- ◆ As-Built Drawings – It was suggested to remove this item from the discrepancy list because the Developer is under no obligation to provide them and the Developer provided all available documents as a courtesy to the Association.
- ◆ Condenser Water Debris – There is a misunderstanding from John McNally (BHI), because there is no study completed by BHI and delivered to the Developer. There is only an estimate for \$21,000. Developer is ready to implement solution with the cost of \$21,000.
- ◆ Level 6 Water Proofing – There is a misunderstanding from John McNally (BHI), because there is no study completed by BHI and delivered to the Developer. There is only an estimate for work repairs.

B. Building & Grounds (Cont)

- ◆ Book Corner: A recommendation to purchase one bookcase at a cost of \$225 for placement against the wall in the lobby was made by Director Sultan. A motion was made by Director Kawakami, seconded by Director Mohan and unanimously approved to purchase one bookcase at a cost not to exceed \$225. Norman Sosner's wife is to maintain the shelf with the help of volunteers. Hawaiki personnel will be responsible only to dust the shelf.

C. Administration & Personnel- No report was presented.

D. Rules & Legal – No report was presented.

5. **New Business**- No report was presented.

6. Unfinished Business

- A. **Shoe Mat Purchase**– A Recommendation was made by Director Goldstein to purchase shoe cleaner mats for the entryway. The resident manager was directed to purchase if located for a reasonable price.

7. Date of Next Meeting

The next scheduled meeting will be held on January 28, 2002, at 5:30 p.m., Hawaiki Tower, Conference Room.

8. Adjournment

There being no further business, the meeting adjourned to Executive Session at 6:35 p.m.

Respectfully submitted,

Susan Capinia
Recording Secretary