

**MINUTES OF THE REGULAR BOARD OF DIRECTORS' MEETING
HAWAIIKI TOWER**

**DATE: November 30, 2015
Hawaiki Tower, Conference Room**

Directors Present: Patricia K. Kawakami, President
Jeff Dickinson, Vice President
Alies Mohan, Secretary
Trung Quach, Treasurer
Attilio Avino, Director
Sachi Braden, Director
Douglas Hung, Director
Linda Keller, Director
Cheryl Richards, Director

Also Present: Paul McCurdy, Resident Manager
Ed Robinson, Management Executive, Hawaiiiana Management Co.
Annie Kekoolani, Recording Secretary

I. Call to Order

There being a quorum present, the meeting was called to order at 5:30 p.m. by President Kawakami.

2. Owners' Forum

None.

3. Approval of Minutes

It was moved by Jeff Dickinson, seconded by Linda Keller, and carried by unanimous voice vote to approve the September 28, 2015 Board meeting minutes as presented.

4. Resident Manager's Report

Report dated November 18, 2015 was provided to the Board prior to the meeting.

5. Treasurer's Report

Treasurer Quach gave a brief overview on the October 2015 financial report, which was accepted subject to audit.

6. Committee Report

A. Vacation Rental Issue – It was moved by Jeff Dickinson and seconded by Attilio Avino that the minimum rental period of 180 days per state law as determined by the Hawaii Community Development Authority (HCDA), and communicated by the Association's legal counsel, be effective January 1, 2016, with a grace period of 5 months through May 31, 2016, for existing rental bookings owners may have. The motion carried with Sachi Braden opposed.

7. Unfinished Business

None.

8. New Business

A. Tennis Court Resurfacing Proposal for 2016 – It was moved by Jeff Dickinson, seconded by Cheryl Richards, and carried by unanimous voice vote to approve Mid Pac Construction's proposal of \$6,100 to resurface the tennis court.

B. 2016 Board Meeting Schedule – The proposed meeting schedule was approved as presented.

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- C. Insurance Proposal** – It was moved by Jeff Dickinson, seconded by Cheryl Richards, and carried by unanimous voice vote to approve the First Security Insurance of Hawaii insurance proposal for 12/15/15 to 12/15/16 for \$297,528.27.
- D. Annual Christmas Party** – Set for Friday, December 18, 2015.
- E. 2016 Annual Meeting** – Set for Monday, March 28, 2016. Directors up for re-election are Patricia Kawakami, Linda Keller, and Douglas Hung.

9. Date, Time and Place of Next Meeting

The next scheduled regular meeting of the Board of Directors will be held on Monday, February 22, 2016 at 5:30 p.m. at the Hawaiki conference room.

10. Executive Session

The Board went into executive session at 6:16 p.m. for personnel matters. Paul McCurdy was excused from the meeting at this time.

11. Adjournment

There being no further business, the meeting was adjourned at 6:22 p.m.

Respectfully submitted,

Annie Kekoolani
Recording Secretary